

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES  
AGENDA

March 17, 1994 4:30 P.M.

- I. Call to Order - Stanley Sitton, President
- II. Approval of Minutes
  - A. Meeting of February 17, 1994
- III. Communication from the Public
- IV. City Librarian's Report
  - A. Report from John Moorman
- V. Reports of Committees
  - A. Foundation
    - 1. No Meeting
    - 2. Discussion of Foundation Plans & Programs
  - B. Personnel, Policy, and Public Relations Committee
    - 1. Meeting of March 7, 1994
  - C. Finance and Properties Committee
    - 1. Approval of Bills for February 1994
    - 2. Meeting of March 1, 1994
  - D. Rolling Prairie Library System
    - 1. Report on March RPLS Board Meeting
  - E. Friends of the Library
    - 1. Meeting of March 10, 1994
- VI. Avenues to Excellence II
  - A. Chapter I, Structure and Governance
- VII. Old Business
  - A. Amendment to the Bylaws re: Communications from the Public
- VIII. New Business
- IX. Adjournment

**DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES**  
**March 17, 1994**

**I. CALL TO ORDER**

The meeting was called to order at 4:30 p.m. by Stanley Sitton, President. Members present: Mr. Sitton, Daniel Gaumer, Richard Lockmiller, Edmund McClure, John Stengel, and Patricia Williams. Absent: Janice Lambert, Gary Pasek, and David Pritts. Staff present: John Moorman and Linda Humphreys. Others present: Ed Booth.

**II. APPROVAL OF MINUTES**

The minutes of the meeting of February 17, 1994 were approved as mailed.

Mrs. Williams made a motion to adjourn to closed executive session to discuss collective negotiating matters. The motion was seconded by Mr. Stengel and unanimously carried on roll call vote. The Board went into closed session at 4:36 p.m. The meeting was reconvened at 5:07 p.m.

**III. COMMUNICATIONS FROM THE PUBLIC**

No one was present to address the Board.

**IV. CITY LIBRARIAN'S REPORT**

The City Librarian's report was previously mailed.

Mr. Moorman reported on recent security problems. Letters are being sent to community groups and churches asking for assistance. The Library has received tremendous support and cooperation from the City Police Department.

Mr. Moorman noted a trend in changing usage patterns in which library users are needing more assistance from staff. Part of this change is due to F.R.E.D.

**V. REPORTS OF COMMITTEES**

**Foundation:** Mr. Lockmiller reported at length on the accomplishments and goals of the Foundation. The Board members agreed that the building needs some capital improvements. The possibility of grant funds will be investigated. It was decided to refer this issue to the Long Range Planning Committee as its initial charge. Mr. Lockmiller agreed to serve on the Committee.

**Personnel, Policy, and Public Relations Committee:** The Committee met March 7 and the minutes were previously mailed. In the coming months, the Committee will be reviewing the personnel policy.

**Finance and Properties Committee:** Mr. McClure made a motion to approved the bills. The motion was seconded by Mrs. Williams and unanimously carried on roll call vote.

The Committee met March 1 and the minutes were previously mailed. Mr. Moorman asked to table his recommendation to increase video fines and reserve fees for further study.

Mr. McClure made a motion to approve requesting bids for a new telephone system. The motion was seconded by Mr. Gaumer and unanimously carried. The bids will be reviewed at the May Committee meeting.

**Rolling Prairie:** Mr. Lockmiller left the meeting early and was not available to report.

**Friends of the Library:** Mr. Gaumer reported that the Friends approved a budget. More volunteers are needed for the Gift Shop which they would like to expand.

## **VI. AVENUES TO EXCELLENCE II**

Chapter I was reviewed.

## **VII. OLD BUSINESS**

Amendment to bylaws regarding comments from the public: This items was discussed but no action was taken.

## **VIII. NEW BUSINESS**

There was no new business.

## **IX. ADJOURNMENT**

Mr. Sitton adjourned the meeting at 6:40 p.m.

Respectfully submitted,

*Stanley L. Sitton*

Patricia Williams, Secretary  
Decatur Public Library Board of Trustees