

ROBERT H. DUMAS, City Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS 62523

## BOARD OF DIRECTORS MEETING

### AGENDA

APRIL 14, 1972

- I. CALL TO ORDER  
ALBERT L. MILLER, PRESIDENT
- II. APPROVAL OF MINUTES:
  - A. REGULAR BOARD MEETING MARCH 17, 1972
- III. STATISTICAL REPORT
- IV. REPORTS OF COMMITTEES:
  - A. PROPERTIES AND FINANCE
    - 1. Submission of bills
    - 2. Bookmobile bids
  - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
    - 1. Increased participation in EEA
  - C. NEW CENTRAL LIBRARY BUILDING
- V. OLD BUSINESS
- VI. NEW BUSINESS
  - A. APPOINTMENT OF NOMINATING COMMITTEE
- VII. ADJOURNMENT

#### MEMBERS EXPECTED TO BE PRESENT:

MRS. BRANDT  
MR. BUTLER  
MR. DICK  
MR. FARRELL  
MRS. HEDRICK  
MR. MILLER  
MR. WHITACRE

DECATUR PUBLIC LIBRARY  
DECATUR, ILLINOIS

MINUTES OF BOARD OF DIRECTORS MEETING - APRIL 14, 1972

The regular meeting of the Board of Directors of the Decatur Public Library was held April 14, 1972 in the board room of the main library.

Members Present:

Mrs. Brandt  
Mr. Dick  
Mr. Farrell  
Mrs. Hedrick  
Mr. Miller  
Mr. Whitacre

Members Absent:

Mr. Brechnitz  
Mr. Butler  
Mr. Schuerman

Others Present:

Russ Peterson  
(Herald and Review)  
Mr. Dumas  
Miss Schwegman

The meeting was called to order at 4:40 P.M. by Mr. Miller.

The minutes of the regular board meeting of March 17, 1972 were approved.

It was reported by Mr. Dumas that the statistics for this month are pretty much what they have been right along with the exception of the central juvenile circulation being down slightly, which is a surprise as it is the first time we have had a drop in the Children's Department circulation in some time. The total number of books cataloged is slightly higher than it has been. New titles was down a little because of a considerable backlog of revisional filing that had to be accomplished. However, the record is still better than it has been in the past. The money expended for books was in the neighborhood of \$9,000 this month which brings our year-to-date figure up to \$80,000. We expect by the end of this month we will have spent approximately \$90,000 which is close to what we had projected, and is a pretty respectable figure. The Children's Librarian reports two pre-school story hours in operation. The afternoon group is full and there are about 5 openings left in the morning session, and this is expected to fill up.

As Chairman of the Properties and Finance Committee, Mr. Farrell gave an informational report on the summary of income and expenditures through March 31, 1972 and bills approved through March 31, 1972. The motion for approval of the report by Mr. Farrell was seconded by Mrs. Hedrick and was unanimously approved by a roll-call vote.

Mr. Farrell moved that the following amounts be transferred from Object Code 288, Rentals: \$85.00 to Object Code 310, Gas, Oil and Antifreeze; \$2,600.00 to Object Code 320, Materials to Maintain Buildings and Improvements; and \$45.00 to Object Code 415, Service Recognition Payroll. Mr. Dick seconded the motion and it was approved.

It was announced by Mr. Farrell that two bids had been received for the trailer-type bookmobiles, one from Mobile International of Tulsa, Oklahoma, and the other from Bro Dart of Williamsport, Pennsylvania. The Mobile International

bid was low at \$10,300 each. Mr. Farrell moved that the board purchase the two trailers from Mobile International at the price of \$10,300 each, subject however to a favorable report of inspection of one of the units in operation by a member of the Board. Mr. Dick seconded the motion and it was unanimously approved by a roll-call vote. Mr. Miller noted that the board is going to get two bookmobile units for the price of one self-contained bookmobile. Mrs. Hedrick had graciously offered to make the trip of inspection of the bookmobiles; therefore, Mr. Miller appointed her as a representative of the board to view the units in action.

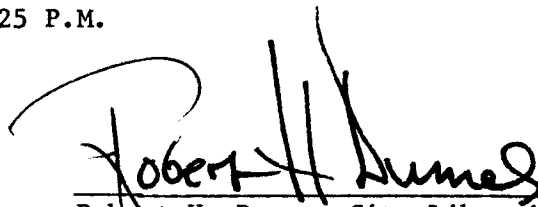
As Chairman of the Policies, Public Relations and Personnel Committee, Mrs. Brandt moved that the library's participation in the Emergency Employment Act program be increased by five clerical positions. Mrs. Hedrick seconded the motion. In discussion, Mr. Whitacre voiced some disapproval of hiring more people for the library staff just because funds are available from the federal government. Mr. Dick also registered some reluctance to enlarge the program. Mr. Dumas stated that the work is there to be done whether we get the people or not. The motion was approved by a unanimous vote.

Mr. Miller reported that he had been advised by Peat, Marwick, Mitchell & Co. that the audit the state is requesting of expenditures of grant money on the new building will be between \$500 and a thousand dollars. Since the state is asking for a complete listing of all disbursements in the audit, Mr. Farrell, a former public accountant, thought this to be a fair price.

The board was advised by Mr. Miller that a special meeting would be held on April 21 at 4:30 to consider the bids for two prime movers for the new bookmobile trailers, and to award the contract for these trucks.

A nominating committee for the slate of new officers for the coming year was selected by Mr. Miller as follows: Mr. Farrell, Chairman, Mrs. Hedrick and Mr. Whitacre.

The meeting was adjourned at 5:25 P.M.



Robert H. Dumas, City Librarian

For Secretary of the Board