

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA

April 21, 1994 4:30 P.M.

- I. Call to Order - Stanley Sitton, President
- II. Approval of Minutes
 - A. Meeting of March 17, 1994
- III. Communication from the Public
- IV. City Librarian's Report
 - A. Report from Joan Bauer
 - B. Report from John Moorman
- V. Reports of Committees
 - A. Personnel, Policy, and Public Relations Committee
 - 1. No Meeting
 - B. Finance and Properties Committee
 - 1. Approval of Bills for March 1994
 - 2. Meeting of April 15, 1994
 - C. Rolling Prairie Library System
 - 1. Report on April RPLS Board Meeting
 - D. Friends of the Library
 - 1. No Meeting
 - E. Foundation
 - 1. No Meeting
- VI. Avenues to Excellence II
 - A. Chapter II
- VII. Old Business
- VIII. New Business
 - A. Appointment of Nominating Committee
- IX. Adjournment

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
April 21, 1994

I. CALL TO ORDER

The meeting was called to order at 4:30 p.m. by Stanley Sitton, President. Members present: Mr. Sitton, Daniel Gaumer, Janice Lambert, Richard Lockmiller, David Pritts, and John Stengel. Absent: Edmund McClure, Gary Pasek, and Patricia Williams. Staff present: Joan Bauer, John Moorman and Linda Humphreys. Others present: Ed Booth.

II. APPROVAL OF MINUTES

The minutes of the meeting of March 17 were approved as mailed.

III. COMMUNICATIONS FROM THE PUBLIC

No one was present to address the Board.

IV. CITY LIBRARIAN'S REPORT

Mrs. Bauer reported on the Adult Division.

The City Librarian's report was previously mailed.

Mr. Moorman said that he felt that part of the reason for declining circulation and number of patrons in the building is the public's perception that downtown is not safe.

V. REPORTS OF COMMITTEES

Personnel, Policy, and Public Relations Committee: Mr. Lockmiller made a motion to adjourn to closed executive session to discuss collective negotiating matters. The motion was seconded by Mr. Pritts and unanimously carried on roll call vote. The Board went into closed session at 5:05 p.m. The meeting was re-convened at 5:50 p.m.

Finance and Properties Committee: Mr. Lockmiller made a motion to approved the bills. The motion was seconded by Mrs. Lambert and unanimously carried on roll call vote.

Mr. Moorman reported that the materials budget will probably be \$3,000 to \$5,000 overspent and the commodities budget may be \$1,000 overspent. Mr. Lockmiller made a motion to balance these shortages with funds from salaries. The motion was seconded by Mrs. Lambert and unanimously approved.

Mr. Lockmiller made a motion to approve Mr. Moorman's recommendation to transfer up to \$80,000 to the library capital fund on

April 30, 1994. The motion was seconded by Mr. Gaumer and unanimously carried on roll call vote.

Rolling Prairie: Mr. Lockmiller attended the April meeting. The Library received a ballot for election of the Board of Directors for the system. Mr. Lockmiller made a motion to cast the Library's ballot for Barbara Humphreville and Glenn Pusch. The motion was seconded by Mrs. Lambert and unanimously carried.

Foundation: The Foundation Board has not met.

Friends of the Library: The Friends did not meet this month.

Long Range Planning Committee: Mr. Sitton reported that the Committee began preliminary work at its first meeting on April 20. Building needs as well as automation needs will be assessed. Mr. Sitton said that the Committee requested a list of Board priorities for the Library. Those discussed included the size of the children's room, the use of storage space, more books, and more information to coordinate with new classes being offered including multi-cultural classes. The consensus was that the vision should deal with reality and use existing assets.

VI. AVENUES TO EXCELLENCE II

Chapter II, Finances, was reviewed.

VII. OLD BUSINESS

Mr. Moorman reported that the earliest a pilot project with the schools could be developed will be Fall 1995.

VIII. NEW BUSINESS

Mr. Sitton appointed Mr. Lockmiller and Mr. Gaumer to the Nominating Committee for officers for 1994/95.

IX. ADJOURNMENT

Mr. Sitton adjourned the meeting at 6:10 p.m.

Respectfully submitted,



Patricia Williams, Secretary
Decatur Public Library Board of Trustees